

## Designer Courses Booking Summer 2010

Designer Courses  
 Studio E2L Cockpit Arts, Cockpit Yard  
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<b>Your name:</b>
<b>Your address:</b>
<b>Your phone number:</b>
<b>Your email address:</b>
<b>How did you hear about us?</b> (Hot Courses/Learn Direct, Google, other website, leaflet or event?)
<b>Your signature:</b>  (I have read and accept the Terms and Conditions set out below)

Subject	Dates	Times	Places	Fees	Materials	Total
<b>EVENINGS</b>						
Life drawing	8 April – 27 May	8 Thursdays, 6.30pm – 8.30pm		£295	£20	£315
How to make a handbag	12 April – 31 May	8 Mondays, 6.30pm – 9.00pm		£380	£40	£420
Fashion sewing for beginners	14 April – 19 May	6 Wednesdays, 6.30pm – 9.00pm		£285	£10*	£295
Contemporary jewellery	3 May – 7 June	6 Mondays, 6.30pm – 9.00pm		£285	£40	£325
Fashion dressmaking intermediate	3 June – 29 July (not 10 June)	8 Thursdays, 6.30pm – 9.00pm		£380	£10*	£390
Leather fashion accessories	7 June – 19 July (not 14 June)	6 Mondays, 6.30pm – 9.00pm		£285	£40	£325
<b>WEEKENDS</b>						
Leather fashion accessories	10 & 11 April	Saturday & Sunday, 10.30 – 4.30		£225	£30	£255
Fashion sewing	17 & 18 April	Saturday & Sunday, 10.30 – 4.30		£225	£10*	£235
Hat making	24 & 25 April	Saturday & Sunday, 10.30 – 5.30		£270	£20	£290
Ceramic mould-making	8, 15, 29 May	3 Saturdays, 10.30 – 4.30		£340	£30	£370
Illustration in textiles	22 & 23 May	Saturday & Sunday, 10.30- 4.30		£225	£10*	£235
Silkscreen printing	5 & 6 June	Saturday & Sunday, 10.30- 5.30		£270	£25	£295
How to make a handbag	19 & 20 June	Saturday & Sunday, 10.30 – 5.30		£270	£25	£295
Jewellery, gold leaf	26 & 27 June	Saturday & Sunday, 10.30 – 4.30		£225	£35	£260
Fashion - reinvent your wardrobe	26 & 27 June	Saturday & Sunday, 10.30 – 4.30		£225	£10*	£235

GB VAT REG: 942 6251 27. *Prices include VAT. Courses marked\* require you to bring fabric or clothes.*

<b>Total:</b>
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We prefer payment by BACS (bank transfer) to: Designer Courses, ACC: 41807431, SORT: 09 06 66, BIC: ABBYGB2LANB, IBAN: GB91 ABBY 006 6641 8074 31  
 We can also accept payment by debit/credit card over the telephone, or by cheque made payable to Designer Courses sent to the address above.

## Designer Courses Terms and Conditions

### Booking:

1. To confirm a booking, a completed and signed Booking Form must be provided.
2. Submission of a Booking Form to Designer Courses constitutes acceptance of the Terms and Conditions set out below.
3. Course fees must be paid in full before a course begins, unless arrangements to pay by installments have been made.
4. Bookings are accepted for specific course dates, and cannot be transferred to other dates, except by special arrangement.

### Cancellations and refunds:

1. Cancellations must be made in writing no later than 4 weeks before the start of the course to obtain a refund.
2. Refunds cannot be given for cancellations at shorter notice than 4 weeks.
3. Designer Courses charge a cancellation fee of £25.00 to cover payment processing & administration costs.
4. If you have to cancel at short notice, we will offer you a place on the next available course where possible, but this cannot be guaranteed.
5. If a course has to be cancelled you will be notified as soon as possible, and alternative arrangements or a refund will be made.
6. Refunds and transfers cannot be given to students who fail to attend or complete a course.

### Admission and attendance:

1. Classes are accessible from 15 minutes before the start time. Students who arrive earlier may have to wait to be admitted.
2. If you know you will be late, or will miss a session, please inform the tutor as soon as possible.
3. Designer Courses reserve the right to refuse admission to students who are persistently more than 30 minutes late.
4. Designer Courses regret we are unable to arrange catch up sessions for students who miss parts of the course.