

Designer Courses Booking Form 2011

Designer Courses
 Studio E2L Cockpit Arts, Cockpit Yard
 Northington Street, London WC1N 2NP
info@designercourses.co.uk
www.designercourses.co.uk
 T: 08456 809 362

Your name:
Your address:
Your phone number:
Your email address:
How did you hear about Designer Courses? (Hot Courses/Learn Direct, Google, other website, leaflet or event?)
Your signature: (I have read and accept the Terms and Conditions set out below)

Subject	Dates	Times	Places	Fees	Materials	Total
SUMMER						
Pattern-cutting accessories: introduction	16 June – 7 July	4 Thursdays, 6.00pm – 9.00pm		£240	£20	£260
Leather accessories weekend	18 & 19 June	Saturday & Sunday, 10.30 – 4.30		£225	£30	£255
How to make a handbag weekend	9 & 10 July	Saturday & Sunday, 10.30 – 5.30		£260	£40	£300
SUMMER SCHOOL						
One: Designing handbags & accessories	4 & 5 August	Thursday & Friday, 10.30 – 4.30		£250	£25	£275
Two: Producing your design	6 & 7 August	Saturday & Sunday, 10.30 – 5.30		£260	£40	£300
<i>Book both Summer schools together for only £495, & save £80!</i>						
AUTUMN						
Design and make a handbag	29 September - 10 November	7 Thursdays, 6.00pm – 9.00pm		£420	£40	£460
Leather accessories weekend	8 & 9 October	Saturday & Sunday, 10.30 – 4.30		£225	£30	£255
How to make a handbag weekend	5 & 6 November	Saturday & Sunday, 10.30 – 5.30		£260	£40	£300

Total: £

Payment can be made by BACS (bank transfer) to: Designer Courses, ACC: 41807431, SORT: 09 06 66, BIC: ABBYGB2LANB, IBAN: GB91 ABBY 006 6641 8074 31
 We can also accept payment by debit/credit card over the telephone, or by cheque made payable to Designer Courses sent to the address above.

Designer Courses Terms and Conditions

Booking:

1. To confirm a booking, a completed and signed Booking Form must be provided.
2. Submission of a Booking Form to Designer Courses constitutes acceptance of the Terms and Conditions set out below.
3. Course fees must be paid in full before a course begins, unless arrangements to pay by installments have been made.
4. Bookings are accepted for specific course dates, and cannot be transferred to other dates, except by special arrangement.

Cancellations and refunds:

1. Cancellations must be made in writing no later than 4 weeks before the start of the course to obtain a refund.
2. Refunds cannot be given for cancellations at shorter notice than 4 weeks.
3. Designer Courses charge a cancellation fee of £25.00 to cover payment processing & administration costs.
4. If you have to cancel at short notice, we will offer you a place on the next available course where possible, but this cannot be guaranteed.
5. If a course has to be cancelled you will be notified as soon as possible, and alternative arrangements or a refund will be made.
6. Refunds and transfers cannot be given to students who fail to attend or complete a course.

Admission and attendance:

1. Classes are accessible from 15 minutes before the start time. Students who arrive earlier may have to wait to be admitted.
2. If you know you will be late, or will miss a session, please inform the tutor as soon as possible.
3. Designer Courses reserve the right to refuse admission to students who are persistently more than 30 minutes late.
4. Designer Courses are not able to arrange individual catch up sessions for students who miss parts of any course.